

Committee: Scrutiny

Agenda Item

Date: 1 June 2010

7

Title: Scrutiny Work Programme

Author: Simon Martin, Head of Customer Support & Revenue Services, 01799 510422 Item for decision

Summary

1 This report sets out a draft programme of work for 2010/11.

Recommendation

2 That the Committee considers and confirms its work programme.

Background Papers

3 None

Impact

4

Communication/Consultation	Strategic Management Board have agreed the draft work programme
Community Safety	None directly
Equalities	None directly
Finance	None directly
Human Rights/Legal Implications	None directly
Sustainability	None directly
Ward-specific impacts	None directly
Workforce/Workplace	None directly

Situation

Possible areas of work

5 The terms of reference of the Scrutiny Committee include “to monitor and review policy and advise policy committees and/or the Council as appropriate”.

Areas of work are set out below. Items should be undertaken as a discrete piece of work, which would not only help to develop the approach to scrutiny, but would also provide useful contributions to areas of policy development.

Terms of reference for agreed areas of work will be brought to relevant scrutiny committee meetings in advance.

Each agenda will include provision for call in and consideration of policy committee decision lists.

The approach

- 6 Members of the committee could again have an ongoing involvement in a chosen project, rather than awaiting reports from meeting to meeting. The approach of involving a small group of three or four members of the committee to work with the appropriate officer(s) was trialled during 2008/09 and gave an opportunity for those who wished to do so to become involved in the work of the committee over a period of time.

Risk Analysis

Risk	Likelihood	Impact	Mitigating actions
That work is not satisfactorily concluded and therefore does not assist the Council in policy development.	1 Regular reporting and Member involvement reduces likelihood	2 Would result in ineffective scrutiny	The Committee ensures that work on its programme is undertaken, as planned

Scrutiny Committee 2010/11

1 June 2010	28 September 2010	7 December 2010	15 February 2011	5 April 2011
Action list	Action list	Action list	Action list	Action list
Day Centres – Final report	CCTV – Status report	Neighbourhood Watch – Update report	Emergency Planning – Final report	Enforcement priorities – Status report
Business Continuity – Status report	Section 106 Agreements – Status report	Business Continuity – Final report	Decision lists	Bridge End Gardens – Annual review
Scrutiny Committee workplan 2010/11	Emergency Planning – Status report	Decision lists		Section 106 Agreements – Final report
	Bridge End Gardens – Terms of reference for annual review			Decision lists
	Decision lists			